



## Camp Pick Up Authorization Form

*Please return this form immediately.*

**Camper's Name(s):** \_\_\_\_\_

The following people (please include yourself) are authorized to pick up my child from the Aspen Hill Club Summer Camp. I understand my child will be allowed to leave with these individuals only. I also understand that the person picking up my child must do so in person. Children will not be allowed to leave without being signed out. Photo identification may be asked for.

Authorized Person's Name (please print legibly)	Relationship to Camper	Phone Number(s)

Name of person(s) **NOT** authorized to pick up my child: \_\_\_\_\_

Comments: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

----- → *Please detach here before mailing and keep lower portion for your records!* ← -----

### Pick up Policy for the Aspen Hill Club Summer Camps After-Care Program

Each child must be signed in and out of the Aspen Hill Club Summer Camp by an authorized person listed above. The authorized person must write down their child's departure time on the sign-out form. An authorized person must accompany the child to and from The Aspen Hill Club building.

If your child is driving themselves, getting picked up by a sibling please indicate your approval above.

The closing time of the After Care Program is 6:00pm. The After Care fee is for two hours of After Care. Please see your Camp Counselor for additional information. If you are unable to arrive by the 6:00pm end time, your child will be placed in our Childminding program and you will be charged a fee of \$3 per 15 minutes. If not paid at the time of pickup, you will receive an invoice for the charges incurred.

After 6:00pm, if a responsible person has made no contact to the Aspen Hill Club's Manager on Duty, a telephone call will be made to persons on the campers emergency contact list to arrange a pick-up.